

- Do you have a passion to improve and develop GP education via courses and events?
- Are you keen to develop your skills further in medical education, facilitation and beyond?

RCGPs' Wessex Faculty is looking for an enthusiastic GP to curate their local education programme. As a primary care professional, you will use your grass roots knowledge and local networks to develop a relevant and comprehensive education offer for RCGP Wessex Faculty members.

Working as part of RCGP Wessex Faculty's Executive Board, you will support the development of an annual Faculty plan that aims to engage and support GPs of all career stages across the patch.

As the Faculty Education Lead, you will work with RCGP's national Education Lead network to coordinate your local offer with neighbouring Faculties to ensure efficient and effective use of RCGP and clinical resource, as well as coordination with RCGP's national CPD programme. You will also oversee the quality standards of the local education offer, evaluating and demonstrating impact.

The role requires an individual with good communication skills, who can innovate in order to deliver education in an ever changing clinical and educational environment. You will have the skills to engage with a wide range of stakeholders, both within RCGP, as well as external health bodies and private organisations to develop fully enriched and relevant education offer.

Application is by CV and covering letter explaining your suitability for the role and should be submitted to wessex@rcgp.org.uk. You should also submit a 10-minute maximum personal vodcast of yourself answering the following question:

“What do you foresee as the future of CPD in Primary Care”

Informal enquiries are welcome to either Karen O'Reilly, Co-Chair, Wessex Faculty (email: karenoreilly333@gmail.com) or Johnny Lyon-Maris (johnny.lyon-maris@nhs.net)

The deadline for submission of applications (CV, covering letter and vodcast) is noon on Tuesday 23 February 2021.

Interview date: Provisionally March 3 2021.

Role Description: Faculty Education Lead

The Faculty Education Lead will be responsible for developing a programme of continuing professional development (CPD) for College Members and other GPs and primary care professionals in their locality. They will also support the establishment and maintenance of any small group learning sets (or similar) in their Faculty.

The Faculty Education Lead will be a qualified General Practitioner with experience in medical education, or interest in developing their skills as an educator with support from the Faculty.

The Education Lead will work closely with the College's Learning Delivery team who will promote, deliver and evaluate the impact of the local programme, in coordination with other CPD activities across the College.

The Education Lead will be a member of, and accountable to, the Faculty Board. The postholder will attend quarterly Faculty Board meetings and the Faculty AGM, to report on CPD activities and develop future programmes. The performance of the Education Lead will be managed by the Faculty Chair.

The Education Lead will engage proactively with Faculty Executive Officers and the Regional Engagement Manager in the development of the annual Faculty Plan, which is shared with Board members for ratification each November for the subsequent year. The Education Lead will be supported by the Learning Delivery team, with a dedicated administrative contact.

The postholder will be part of a UK-wide network of RCGP Faculty Education Leads and will be expected to engage with this network and attend virtual Faculty educator meetings every two months to ensure coordination and consistency across the College's Faculty CPD provision. The Faculty Education Lead network will be convened and supported by the RCGP Clinical Lead for CPD.

The Education Lead role will be allocated a number of sessions per month based on the number of RCGP Members supported by each Faculty. Faculties with fewer than 1,000 Members will offer 1 session/month; those with between 1,000 and 2,300 Members will offer 2 sessions/month; those with over 2,300 Members will offer 3 sessions/month.

Faculty Education Leads will be remunerated at the standard RCGP rate of £226/session.

Additional sessions may be offered subject to agreement with the relevant Faculty Board and the Assistant Director for Professional Development.

The contract will be between the individual and the RCGP based on the College's standard terms for self-employed/consultancy roles. The initial duration of the contract will be one year, with the option to extend to a maximum of three years.

Reasonable travel and subsistence costs will be paid, in line with the College's expenses policy (available on request).

Person Specification

- A qualified General Practitioner in active clinical practice with direct experience of general practice.
- A Member or Fellow of the RCGP.
- Good knowledge of the healthcare context within the Faculty, to allow an educational assessment of and inform decisions about GPs' learning needs in the area.
- A relevant qualification in education is desirable; an awareness of educational best practice and a strong interest in medical education is essential.
- Excellent communication and organisational skills.
- Ability to coordinate clinical speakers, chair events and facilitate small group discussions.
- Ability to build and maintain relationships with GPs, Associates in Training and other healthcare professionals.
- Ability to work as part of a team and support the wider objectives of the Faculty as a member of the Board.
- Ability to delegate operational tasks to the College's Learning Delivery team, such as marketing, bookings, and organising events.